

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on November 8, 2017 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	C. Santore
R. Delano	A. Zorzi
J. Formisano	R. Smith
J. Johnson	R. Casella in at 7:03 pm
J. Santagata	

m/Baker s/Delano to adopt resolution R-31-2017 appointing Mary Fenselau to the position of Clerk Typist in the Borough of Buena Municipal Utilities Authority effective January 1, 2018 through December 31, 2018. m/passed

Robert Smith of Remington, Vernick & Walberg informed the board a letter was received from Malathi Prabhu of the State of NJ DEP Division of Water Supply & Geoscience Water System Operations Element Bureau of Water System Engineering that was originally sent to Mr. Steve Filipone of Engineer Design Associates regarding the application dated October 3, 2017 for the Liberty Village project. The application was reviewed for Administrative Completeness and found to be incomplete. The major administrative components listed must be revised and returned with the reapplication to be assigned for technical review.

Mr. Smith informed the board that Dennis Yoder of Remington, Vernick & Walberg sent a letter to Susan Rosenwinkel, Section Chief of the Division of Water Quality Bureau of Safe Drinking Water Permitting regarding the NJPDES Permit Modification for additional discharge from 400,000 gpd to 600,000 gpd. Letters were also sent to Ed Wengrowski of the New Jersey Pinelands Commission and Avi Argaman of the NJDEP Division of Watershed Management Bureau of Watershed Regulation requesting the additional discharge and amendment of the Water Quality Management Plan by Mr.

Yoder. The Memorandum of Agreement required 24 consecutive months of readings within the permit limits for the Pinelands to endorse the increase in flow.

Chairman Santagata asked how the Louis Drive Sanitary Sewer project is coming along. Mr. Smith stated he gave Mr. Zorzi a set of final construction plans this evening for his review and comments. Once Mr. Smith receives the comments back from Mr. Zorzi he will be able to advertise the project for public bid.

m/Baker s/Delano to approve the treasurer's report as read. m/passed

Secretary Cheryl Santore informed the board of the dates for the Elected Officials Liability Seminars for the NJMEL. She will sign everyone up for the December 7, 2017 date.

Ms. Santore provided a notice of the regular meetings for the BBMUA for the year 2018 scheduled for the board's approval.

m/Baker s/Johnston to approve the meetings for the 2018 as scheduled. m/passed

A list of the 2018 holiday schedule for the BBMUA was distributed to the board. These holidays are the approved holidays per the employee contracts and memorandum of agreements.

The BBMUA will be awarded a 2017 dividend from the NJUAJIF in the amount of \$6,246.61. This is a decrease of \$560.69 from the dividend awarded in 2016.

m/Santagata s/Baker to approve issuing safety incentive gift certificates to the BBMUA employees from the annual JIF dividend for 2017. The amount of the gift certificates will be \$100.00 due to good safety experience ratings. m/passed

m/Baker s/Johnston to approve the minutes of the regular meeting held on October 25, 2017. m/passed

Plant Superintendent Alan Zorzi received a letter from Gregory Carrol, Director of the Technical Support Center of the US Environmental Protection Agency Office of Ground Water and Drinking Water regarding the Small PWS Registration for the Fourth

Unregulated Contaminant Monitoring Rule. Mr. Zorzi registered for the internet based reporting system and is awaiting further instructions on when the monitoring will begin.

m/Baker s/Delano to approve the 2018 Healy Ruff/Eaton service contract in the amount of \$4,606.00 by M & S Service Company, Inc. M & S Service Company is the only company in the surrounding area that can service our equipment. m/passed

Earlier this year a new septage pump was purchased for the septage receiving station. There are two pumps in this receiving station and the second pump is acting up. The lead time for these pumps is approximately 6 weeks. Therefore, Mr. Zorzi obtained quotations for a new pump and Mid Atlantic Pump came in the lowest with a price quote of \$6,200.00. Therefore he requested the board approve the purchase of a new pump.

m/Delano s/Formisano to purchase a Tsurumi 7.5 hp Cutter Pump & rail system from Mid Atlantic Pump & Equipment in the amount of \$6,200.00. m/passed

m/Baker s/Johnston to file all correspondence sent out for review without reading number 1 through number 11. m/passed

m/Baker s/Johnston to pay all bills presented for the month of November 2017. m/passed

The next regular meeting will be held on December 13, 2017 at 7:00 p.m.

m/Johnston s/Delano to adjourn the meeting 7:13 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary